

Bookblock GDPR Policy

Processing of Data

To enable us to undertake work as instructed, we may need to share your information with our service providers, associated organisations and agents. Only relevant information shall be passed to these external organisations and we will never pass your information to third parties outside of this remit. Any data provided to these third parties will be used solely for the purpose of undertaking the operations for which they are intended, and does not permit the third parties to contact you in respect of anything else.

Storing Data

When fulfillment has been completed we will permanently delete your personal data. This will be done within a 3 month period.

Information On Your Rights

As a Data Controller of your personal data, we provide you with the right to:

1. access data (for information about the data processed by the Data Controller and for copies of data);
2. rectify (correct) data;
3. request erasure of data processed without justification;
4. restrict data processing (suspend data operations or request not to delete data);

Security Measures

We protect your personal data with specific technical and organisational security measures, aimed at preventing your personal data from being used illegitimately or fraudulently.